

Insert Hyperlinks

Within the PolicyStat Editor, URLs and other hyperlinked text must be designated as a link using the link button on the toolbar.

If the text you wish to hyperlink already exists, select it all. Otherwise, place your cursor where you want the link, then click the Link button on the toolbar.

Enter or adjust the text you wish the hyperlink to display in the policy.

Many websites require use of the https protocol for a more secure experience. Use the dropdown menu to adjust as needed.

Type or paste your target URL in the box, then click OK.

The hyperlink is inserted and should now appear blue and underlined. Click the Preview button below the policy content to test your hyperlink and ensure it works.